

WWGT: WHAT WOULD GRANDMA THINK?

6 easy guidelines to follow to make Grandma proud!



Online Etiquette

Don't share private information or personal details without consent. When sharing information, check that it is accurate and from reliable sources. Don't post excessive or irrelevant content. Written words can be misinterpreted. Be clear and positive. Avoid overly harsh or passive aggressive wording and avoid content that could be considered disrespectful.

Email

Write emails that are clear and to the point while maintaining professionalism. Avoid writing in all caps as that can be seen as 'shouting.' Proofread your email before sending to check for grammatical errors. Make sure the subject line is relevant and lets the recipient know what the email is about. Respond promptly to emails within a reasonable time frame.

Social Media

Remember that social media is public and your posts can be seen by anyone. Be selective about what personal details you share. Respond to people respectfully and if a conversation becomes heated or negative, know when to step away. Don't tag people unnecessarily or too often.

Texting

Be clear and direct. Avoid texting late at night or early in the morning unless it's urgent. Respect time zones and schedules. Be patient with response time. Not everyone can reply immediately. Don't share sensitive information over text unless necessary and avoid texting about serious topics. A phone call, video chat, or in person may be the best course of action.

Privacy

Adjust your privacy settings on social media to control who can see your content. Be cautious with unfamiliar links or attachments that could lead to malware or phishing. Avoid accessing sensitive accounts or making transactions when using public Wi-Fi. Use strong passwords for different sites.

Positivity

Be supportive and engage in positive interactions. You can create a safe space in the digital world by encouraging positive and healthy discussions. Do not post comments just to provoke others. Be the reason someone smiles and next time say, "What would grandma think?"

Resources:

- cisa.gov/topics/cybersecurity-best-practices
- cisa.gov/resources-tools/resources/chatting-kids-about-being-online-booklet
- cyberhouserock.info